

Bonnie Watkins

From: merle fajans <merle.fajans@gmail.com>
Sent: Thursday, November 19, 2015 11:43 AM
To: Bonnie Watkins
Cc: Dick Gander
Subject: New committee member for TDGF
Attachments: Volunteer for TDGF Committee.pdf

Please submit to the board for approval the letter of Lois Ermak to serve as an alternate member on the TDGF committee.

Thank you ..

Merle Fajans
Co-Chairman

Lois Ermak

11862 Mougle Lane

Truckee, CA. 96162

Telephone: Home 530-562-6184

Mobile 925-286-6566

Hello,

I would like to volunteer to serve as a member of the Tahoe Donner Giving Fund (TDGF). I am interested in giving back to the Tahoe/Truckee area.

My husband, Don and I became full time residents of Tahoe Donner in the spring of 2014. We love the mountains and are enjoying all of the great amenities the Tahoe Donner community offers.

I am a retired registered nurse. I managed a ambulatory endoscopy unit for 13 years in the bay area. I served as secretary to the Northern California Gastroenterology Nurses Association for four years.

I am asking you to consider my interest in joining the TDGF committee.

Respectfully,

Lois Ermak

Bonnie Watkins

From: John D Stubbs <stujod@sfsu.edu>
Sent: Thursday, December 10, 2015 2:02 PM
To: nordicsteve2@gmail.com
Cc: Bonnie Watkins
Attachments: 2016 GPC Agenda (Task List).doc

Several items for TD Board action were recommended by consensus of the GPC at the Dec 7 GPC meeting. These will be included in the GPC Report from Dec 7 but are listed here for the Board President for consideration for the next Board meeting Agenda or Consent Calendar.

1. The Board has requested that the GPC submit a 2016 Agenda (Task List) for GPC tasks in 2016. The attached 2016 Agenda (2016 General Plan Committee Agenda (Task List).doc was reviewed and approved by the GPC to be recommended to the Board .
2. In order to get Tahoe Donner member input and to help in defining the scope of a proposed expansion of the interior space at the Trout Creek Recreation Center, the GPC recommends obtaining Board approval for conducting an on-site Staff survey of Recreation Center user concerns/desires broken down by use area regarding current amenity deficiencies and proposed improvements.
3. Mary Werschky has submitted her resignation from the GPC as stated in her e-mail of Dec 5, 2015, pasted here:

Sent: Saturday, December 5, 2015 1:42 PM
To: John D Stubbs

Hi John,

I will not make the December GPC meeting. I am with my daughter in Las Vegas at the National Rodeo Finals. She has some Reno Rodeo queen commitments so we will be staying longer than I anticipated.

Also, I will not be going forward with my GPC volunteer position. Please consider this email my resignation from this committee.

I want to thank you for your support and encouragement to me personally and to the equestrian center amenity. Your leadership has been fair and conscientious concerning all matters that have been put in front of you. I have enjoyed working with you and thank you and Michael for your commitment to Tahoe Donner.

Thank you again John, I have valued your friendship, Mary Werschky

4. The GPC recommends acceptance of Mary Werschky's resignation from full GPC membership and moving Tom Johns from Alternate Membership to Full Membership.
5. Michael Fajans and John Stubbs submit their resignation as Co-Chairs of the GPC, effective Dec 7, 2015. The GPC has nominated and approved by consensus the selection of Dwight Walker as Chair and Michael Sullivan as Vice Chair of the GPC effective immediately. The GPC recommends that the Board approve this selection.

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January 5, 2016

To: Board of Directors
Tahoe Donner Association

From: Bette Rohrback
Chair, Election Committee

RE: Recommendation for Committee Membership - Barbara Z Walker

It is my pleasure to recommend Barbara Z Walker for appointment to the Tahoe Donner Election Committee. As is evidenced in the attached resume, Barbara has had a successful professional career and will bring much needed organizational and communication skills to the committee. She has also indicated a willingness and enthusiasm to support the work of the organization by participating in the election process.

Thank You for your consideration.

Bette Rohrback, Chair - Election Committee
12553 Falcon Point Place

(530) 587-6521
truckebette@yahoo.com

BARBARA Z. WALKER

12531 Stockholm Way
Truckee, California 96161

925.876.8040 Mobile
bzwalker@outlook.com

Qualifications Summary

- Self-motivated and mature professional with over 15 years experience providing administrative support to senior executives.
- Proficient in Microsoft Office (Outlook, Word, Excel, PowerPoint, Access); Adobe PageMaker; QuickBooks; Windows and Mac Environment.
- Comfortable working with C-level executives and building strong relationships across an organization.
- Detail-oriented with experience managing complex travel arrangements, meetings and special events planning.
- Excellent written and oral communication skills.
- Proven ability to multitask in a fast-paced environment.
- Developed marketing strategy to ensure consistent messaging to current and prospective clients.
- Spearheaded upgrade of database system. Designed reports to streamline the search process.
- Strong customer service approach with a focus on quality.

Professional Experience

S. D. Bechtel, Jr. Foundation
San Francisco, CA

2008-2014

Program Administrator, Environment Program
Executive Assistant to the President

2012-2014

2008-2012

Responsible for performing a full range of both professional and personal duties of a highly responsible and confidential nature for the President of the S. D. Bechtel, Jr. Foundation. In 2012, transitioned to the Environment Program Administrator where my responsibilities included:

- Work flow planning and management
- Team-wide coordination and communication, scheduling, and grantmaking process articulation
- Recruiting and onboarding oversight and planning
- Database management. Liaison with database developer. Ran statistical reports and custom queries for management committee meetings, Board reports, and annual report.
- Led Access database staff trainings

KLKingsley Executive Search
Walnut Creek, CA

2002-2008

Recruiter
Administrative Assistant

2004-2008
2002-2004

KLKingsley is a retained executive search firm. Progressively advanced from administrative assistant to recruiter placing senior level executives for hospitals, health systems and health plans.

- Manage search from proposal through candidate placement. Partner with client to assure successful transition of candidate.
- Develop candidate through the recruitment process: telephone screening, interviews, references, client interviews, compensation negotiation, on boarding and follow up.
- Facilitate meetings with clients to understand needs, expectations and priorities. Built consensus regarding ideal candidate profile.
- Source active and passive candidates through phone calls, e-mails and Internet.

NorthStar Consulting, Inc.

1996-2000

Administrative Assistant and Customer Account Manager
Concord, CA

Took time off to raise our family.

Nationwide Insurance Company

1977-1985

Commercial Underwriter
Harrisburg, PA

- Priced and evaluated risk acceptability for commercial insurance including fleet, general liability, worker's compensation and professional liability.
- Developed productive relationships with agents including evaluation of risk, coverage inquiries and training.

Volunteer Work

- Volunteer Coordinator for the Gift Tree at Tahoe Forest Hospital.
Responsibilities include scheduling, training, merchandising and purchasing.

Education

Shippensburg University

Bachelor of Science in Business Administration

References Furnished Upon Request



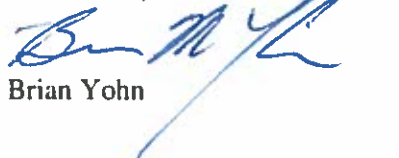
To: Robb Etnyre
From: Brian Yohn
Subject: Capital Projects Approval Folder
Date: January 18, 2016

Enclosed, Please find the following documents for your review and approval:

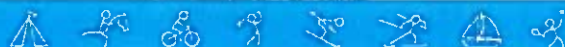
1. DP Consent – Pool Heaters – Trout Creek Recreation Center – RRF (Signature)

Maintenance staff has recognized the need to replace (5) pool heaters. The current heater pool/spa mechanical room has (9) heaters to maintain the correct temperatures for the bodies of water at the Trout Creek Recreation Center during full summer operations. Staff has replaced (4) during 2014 and 2015, to help maintain the heater inventory; however, the remaining heaters have either already failed (Lap Pool heater in December) beyond reasonable repair, or are forecasted to fail in the near future. Many of the currently remaining older heaters have frequently been repaired with spare parts scavenged from previously replaced heaters. In an effort to minimize the risk of a failure and spa or pool shutdown, staff recommends purchasing (5) heaters

Thank You,



Brian Yohn



DECISION PAPER



Issue:

January 18, 2016

Trout Creek Recreation Center pools and spas body of water heater replacement

Background:

The Trout Creek Recreation Center's remaining five original heaters have failed or are failing. Over the past few months the maintenance crew has been replacing parts and swapping heaters out to keep winter spa and lap pool operations functional, some parts were purchased, but most of them were pulled from other heaters within the TCRC pool mechanical room within the past two years. The current heater pool/spa mechanical room has (9) heaters to maintain the correct temperatures for the bodies of water at the Trout Creek Recreation Center during full summer operations. Four heaters were replaced during 2014 and 2015, however, the remaining heaters have either already failed (Lap Pool heater in December) beyond reasonable repair, or are forecasted to fail in the near future. In an effort to minimize the risk of a failure and spa or pool shutdown staff recommends purchasing five new Jandy Hi-E2 350,000 BTU Commercial ASME heaters' from Leslie's Pools utilizing Replacement Reserve Funds with a budget not to exceed \$30,000, inclusive of tax, delivery, and TDA labor for removal and installation.

Options:

Option 1: Approve the purchase of five, new, Jandy Hi-E2 350,000 BTU Commercial ASME heaters' from Leslie's Pools utilizing Replacement Reserve Funds with a budget not to exceed \$30,000, inclusive of tax, delivery, and TDA labor for removal and installation.

Option 2: Do not approve replacement and continue to attempt to repair the existing heaters and risk pool or spa closures due to heater failure.

Recommendation:

Staff recommends the General Manager approve Option 1: Approve the purchase of five, new, Jandy Hi-E2 350,000 BTU Commercial ASME heaters' from Leslie's Pools utilizing Replacement Reserve Funds with a budget not to exceed \$30,000, inclusive of tax, delivery, and TDA labor for removal and installation.

Prepared By: Sean Connors

Reviewed By: Forrest Huisman 

Board Meeting Date: January 22, 2016

General Manager Approval to include on the Agenda: 

Date: 1/19/16



SACRAMENTO, CA CSC 3010
4641 PELL DR STE 16

SACRAMENTO, CA 95838-2000
Phone # : (916) 564-4277
Fax #...: (916) 567-1140

Quote

Quote #: 266813 Quote Name: TAHOE DONNER HI-E2 HEATERS
Customer: TAHOE DONNER ASSOCIATION

Date.....: 1/13/16
Customer #: 12006190

Billing Address:
11509 NORTHWOODS BLVD
TRUCKEE CA, 96161-6000

Shipping Address:
11509 NORTHWOODS BLVD
TRUCKEE CA, 96161-6000

Contact..: ZACH

Phone....: (530) 587-9433

Email: _____

Page: 1

Line #	Item #	Item Description	Qty	Unit Price	Ext Price
1	50311	CO HTR TL 350EN HIE2 ASME	5	5399.99	26,999.95
2	89000	COMMERCIAL HANDLING CHARGE	1	9.99	9.99

To Approve: Sign and Fax to SACRAMENTO, CA CSC 3010(916) 567-1140
For Question please call (916) 564-4277
Signature....: _____ Date: _____

Sub-Total.: 27,009.94
Freight.....: .00
Tax.....: 2,295.00
Labor.....: .00
Total.....: 29,304.94

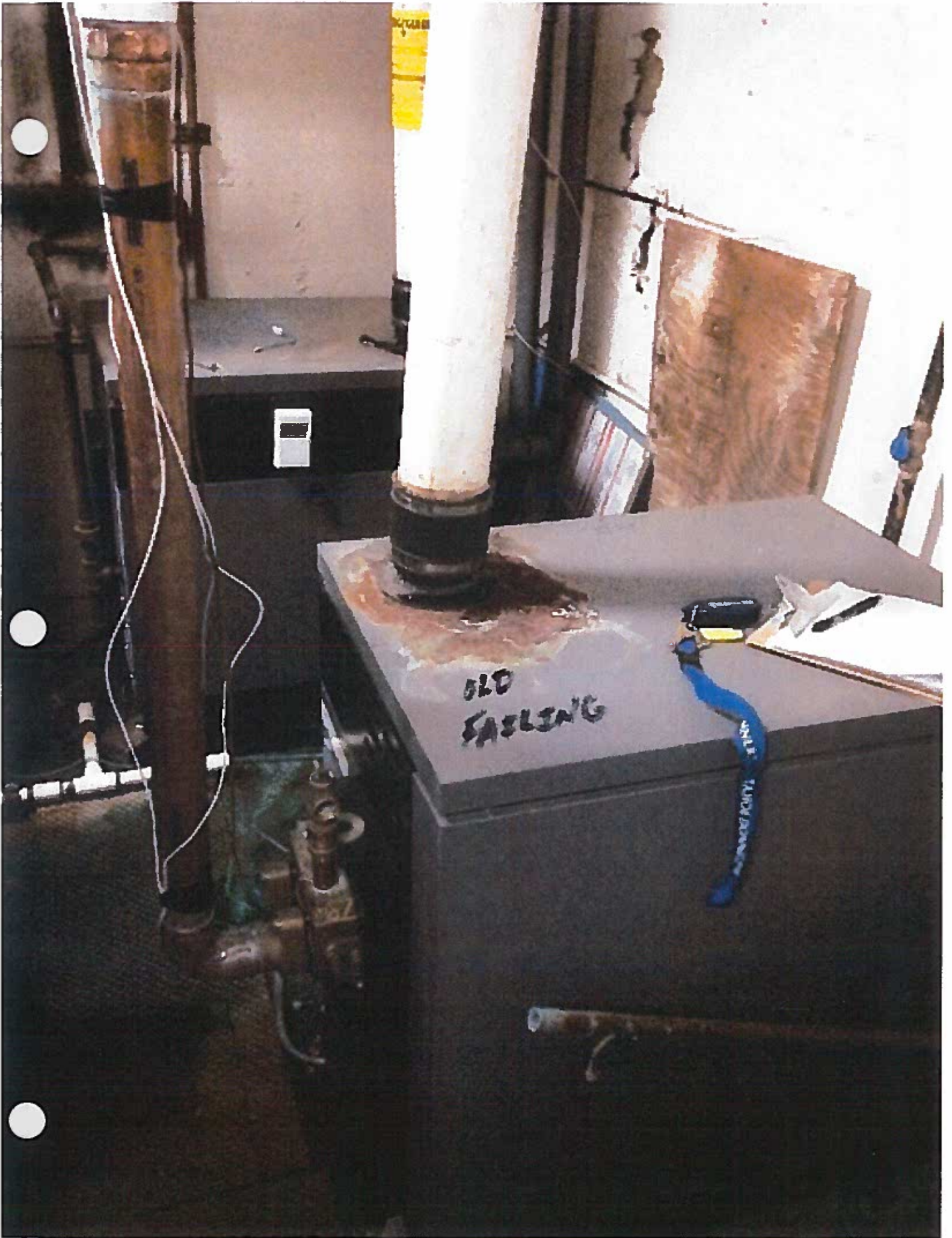
Print Name: _____

___ IF A CONTRACT IS REQUIRED TO COMPLETE JOB, LESLIES NEEDS TO APPROVE CONTRACT PRIOR TO JOB START DATE.
___ INVOICES IN EXCESS OF \$1,000 ARE SUBJECT TO A DOWN PAYMENT

THIS QUOTE IS MADE AS OF THE DATE SET FORTH ABOVE AND IS VALID FOR THIRTY (30) DAYS UPON EXPIRATION OF THE 30 DAY PERIOD. PRICING AND OTHER COMPONENTS OF THE QUOTE ARE SUBJECT TO CHANGE. LESLIE'S RESERVES THE RIGHT TO MAKE ADJUSTMENTS IN FULL OR IN PART TO THE QUOTE FOR VARIOUS REASONS INCLUDING, BUT NOT LIMITED TO, CHANGING MARKET CONDITIONS, PRODUCT AND SERVICE DISCONTINUATION OR AVAILABILITY, MANUFACTURER PRICE CHANGES, ERRORS IN ADVERTISEMENTS OR QUOTES, OR STATE OR FEDERAL TAX CHANGES. LESLIE'S REQUIRES PAYMENT IN FULL ON ANY ORDER PRIOR TO ORDERING PARTS OR OUT-OF-STOCK ITEMS UNLESS NOTED ABOVE. THIS QUOTE DOES NOT INCLUDE CHARGES FOR FREIGHT, MEDIA (I.E. SAND, SALT OR DIATOMACEOUS EARTH), OR INSTALLATION. LESLIE'S DOES NOT CERTIFY NOR WARRANT THE CONDITION OF OWNER'S POOL OR EQUIPMENT. IT IS THE RESPONSIBILITY OF THE POOL OWNER/OPERATOR TO MAINTAIN THEIR POOL ACCORDING TO ALL STATE AND LOCAL HEALTH CODE STANDARDS AND REGULATIONS.

Thank you for shopping with Leslie's





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FASLING

100% POLYURETHANE